

FORM FOR GIVING INTIMATION OR SEEKING PREVIOUS SANCTION UNDER RULE  
18(2) IN RESPECT OF MOVABLE/IMMOVABLE PROPERTY (OTHER THAN FOR  
BUILDING OF OR ADDITIONS AND ALTERATIONS TO A HOUSE)

1. NAME AND DESIGNATION
2. DATE OF JOINING GOVT. SERVICE
3. SCALE OF PAY AND PRESENT PAY
4. PURPOSE OF APPLICATION – SANCTION FOR TRANSACTION/INTIMATION OF TRANSACTION AND NATURE OF PROPERTY
5. WHETHER PROPERTY IS BEING ACQUIRED OR DISPOSED OF; OR ALREADY ACQUIRED/ DISPOSED OF AND PROBABLE DATE OF ACQUISITION/DISPOSAL OF PROPERTY
6. IN CASE OF IMMOVABLE PROPERTY:
  - (A) FULL DETAILS ABOUT LOCATION VIZ. MUNICIPAL NO. STREET/VILLAGE/DISTT./ STATE IN WHICH SITUATED
  - (B) DESCRIPTION OF THE PROPERTY, IN THE CASE OF CULTIVABLE LAND, DRY OR IRRIGATED LAND
  - (C) WHETHER FREEHOLD OR LEASEHOLD
  - (D) WHETHER THE APPLICANT'S INTEREST IN THE PROPERTY IS FULL OR PART (IN CASE OF PARTIAL INTEREST, THE EXTENT OF SUCH INTEREST MUST BE INDICATED)
7. IN CASE OF MOVABLE PROPERTY:
  - (A) DESCRIPTION OF THE PROPERTY (e.g. CAR/SCOOTER/MOTORCYCLE/REFRIGERATOR/RADIO/RADIOGRAM/JEWELLERY/LOANS/ INSURANCE POLICY ETC.)
8. SALE/PURCHASE PRICE OF PROPERTY (MARKET VALUE IN THE CASE OF GIFTS)
9. IN CASES OF ACQUISITION, SOURCE OR SOURCES FROM WHICH FINANCED/ PROPOSED TO BE FINANCED
  - (A) PERSONAL SAVINGS
  - (B) OTHER SOURCES GIVING DETAILS

10. IN THE CASE OF DISPOSAL OF PROPERTY, WAS REQUISITE SANCTION/ INTIMATION OBTAINED /GIVEN FOR ITS ACQUISITION? (A COPY OF THE SANCTION/ ACKNOWLEDGEMENT SHOULD BE ATTACHED)
11. (A) NAME AND ADDRESS OF THE PARTY WITH WHOM THE TRANSACTION IS PROPOSED TO BE MADE
- (B) IS THE PARTY RELATED TO THE APPLICANT? IF SO, RELATIONSHIP
- (C) DID THE APPLICANT HAVE ANY OFFICIAL DEALINGS WITH THE PARTY IN HIS OFFICAL CAPACITY AT ANY TIME, OR IS THE APPLICANT IS LIKELY TO HAVE ANY DEALINGS WITH HIM IN THE NEAR FUTURE?
- (D) HOW WAS THE TRANSACTION ARRANGED?(WHETHER THROUGH ANY STATUTORY BODY OR A PRIVATE AGENCY THROUGH ADVERTISEMENT OR THROUGH FRIENDS AND RELATIVES. FULL PARTICULARS TO BE GIVEN
13. ANY OTHER RELAVANT FACT WHICH THE APPLICANT MAY LIKE TO MENTION

DECLARATION

I..... HEREBY INTIMATE THE PROPOSED ACQUISITION/DISPOSAL OF PROPERTY BY ME AS DETAILED ABOVE. I DECLARE THAT THE PARTICULARS GIVEN ABOVE ARE TRUE.

OR

I..... HEREBY DECALRE THAT THE PARTICULARS GIVEN ABOVE ARE TRUE. I REQUEST THAT I MAY BE GIVEN PERMISSION TO ACQUIRE/DISPOSE OF THE PROPERTY AS DESCRIBED ABOVE FROM. TP THE PARTY WHOSE NAME IS MENTIONED ABOVE.

STATION

SIGNATURE

DATE:

DESIGNATION